

**Subject:** City reports  
**From:** Tara Devine <tara@venicebeachbid.com>  
**Date:** 10/16/2017 09:21 PM  
**To:** Rita Moreno <Rita.Moreno@lacity.org>

Rita:

We'd like to request that the various City reports listed below be sent to both myself and our accounting firm. I am receiving the monthly gov't/public agencies paid report but I believe that's all. I have not seen a transmittal since the original one in June. We'd like all (financial) reports including these:

- Paid reports
- Secured reports
- Monthly transmittals

to be sent to:

[tara@venicebeachbid.com](mailto:tara@venicebeachbid.com)  
[venicebid@armanino.onmicrosoft.com](mailto:venicebid@armanino.onmicrosoft.com)

Also, will the way we receive these reports be changing as part of the new online self-service system? I requested our activation code today (so I haven't seen the new system yet.)

Let me know if you need anything from me to achieve this. Thanks!

Tara